

## AGENDA - REGULAR PUBLIC MEETING

SEPTEMBER 12, 2016

1. Call to Order
2. Salute to the Flag
3. **Fire Emergency Announcement:** In accordance with N.J.A.C. 5:70-3.1, please note that the fire/emergency exit is located to the left as you leave the Board Conference room. If that exit is blocked, proceed through the Board Office to the rear fire exit.
4. Roll Call
5. Presiding Officer's Meeting Notice Statement
6. Introduction of New Staff Members
7. Public Hearing on Meeting Agenda
8. President's Report/Correspondence
9. Superintendent's Report
10. Board Secretary's Report
11. Committee Reports
12. Board Discussion and Formal Action on Agenda Business
  - Board Operations
  - Human Resources
  - Student Development
  - Physical Resources
  - Finance & Budget
13. Public Hearing on Other Than Meeting Agenda
14. Unfinished Business
15. New Business
16. Adjournment

Please Note: It may be necessary, from time to time, to remove or make changes in a motion(s) between the time this agenda is prepared and when the Board takes action. This will be accomplished by a removal or change in the motion and noted on the Errata and Change sheet, or will be announced by the Board President at the start of the meeting.

**I. BOARD OPERATIONS/POLICY**  
**Ms. Melissa Del Rosso**

**SEPTEMBER 12, 2016**

Any Board member who takes exception to any of the following listed actions under the category of Board Operations/Policy may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the following Board Operations/Policy actions of the Board, as recommended by the Superintendent, number 14 through 28 be approved.

Roll Call:

14. that the Board approve and adopt the following schedule listed below:

The Board resolves to meet, in executive (Non-Public) session, on the dates and for the purposes listed on the schedule. The minutes of these sessions will be disclosed to the public when the need for confidentiality no longer exists. Formal action may be taken by the Board at any public meeting, including Work Sessions.

<b>Date</b>	<b>Time</b>	<b>Location</b>	<b>Type</b>	<b>Agenda</b>
9/12/2016	7:45 p.m.	Conference Rm.	E.S.	Personnel/Legal
	8:00 p.m.		P.M.	Regular Business
9/26/2016	7:00 p.m.	Conference Rm.	E.S.	Personnel/Legal
	8:00 p.m.		P.M.	Regular Business
10/10/2016	7:00 p.m.	Conference Rm.	E.S.	Personnel/Legal
	8:00 p.m.		P.M.	Regular Business

15. that the Board approve the minutes and attachments of the August 15, 2016 Regular Public Meeting and Executive Session I. **(attached)**

16. that the Board approve the following resolution regarding employee travel:

WHEREAS,	The Board of Education believes that selective travel and conference participation results in increased growth, keeps the administration, staff, and the Board informed about modern practices and trends, contributes to professional development and maintains and enhances the District's standing; and
WHEREAS,	<b>Fredericka Shpetner</b> , Supervisor of Instruction for Pupil Support Services, will be attending the NJALC Fall Symposium " <i>Delving Deeper: It's More Than Just Numbers</i> " on October 21, 2016, at the Double Tree By Hilton Hotel, Eatontown, New Jersey; and
WHEREAS,	for District employees, the attendance at this conference has either been previously approved in writing by the Superintendent and/or is provided for in the employee's current employment agreement, as work related and within the scope of his/her work responsibilities; and
WHEREAS,	the attendance at the function will promote delivery of instruction or will further enhance the efficient operation of the school district, is fiscally prudent, directly relates to and within the scope of this employee's and/or board member's current responsibilities, and is directly related to their professional development; and
WHEREAS,	<p>the anticipated travel and related expenses particular to attendance at this function are as follows:</p> <p>Conference registration = \$165.00                      Hotel = N/A                      Actual miles driven at the prevailing State Mileage rate (currently \$.31 per mile) = actual cost of mileage                      Tolls = actual cost of tolls                      Parking = actual parking cost                      Meals &amp; incidentals = N/A (amount per the US General Services Administration website for conference location); now, therefore be it</p>
RESOLVED,	that the Board approves <b>Ms. Shpetner's</b> attendance at the aforementioned conference as well as the related travel expenses.

17. that the Board approve the following resolution regarding employee travel:

WHEREAS,	The Board of Education believes that selective travel and conference participation results in increased growth, keeps the administration, staff, and the Board informed about modern practices and trends, contributes to professional development and maintains and enhances the District's standing; and
WHEREAS,	<b>Fredericka Shpetner</b> , Supervisor of Instruction for Pupil Support Services, will be attending the New Jersey Tiered System of Supports " <i>Introduction and Overview of the Nine Essential Components</i> " on October 18, 2016, " <i>Establishing the NJTSS Foundation</i> " on December 6, 2016, and " <i>Implementing an Intervention Continuum</i> " on January 13, 2017, at the New Jersey Principals and Supervisors Association, Monroe Township, New Jersey; and
WHEREAS,	for District employees, the attendance at this conference has either been previously approved in writing by the Superintendent and/or is provided for in the employee's current employment agreement, as work related and within the scope of his/her work responsibilities; and
WHEREAS,	the attendance at the function will promote delivery of instruction or will further enhance the efficient operation of the school district, is fiscally prudent, directly relates to and within the scope of this employee's and/or board member's current responsibilities, and is directly related to their professional development; and
WHEREAS,	the anticipated travel and related expenses particular to attendance at this function are as follows:  Conference registration = \$150.00 Hotel = N/A Actual miles driven at the prevailing State Mileage rate (currently \$.31 per mile) = actual cost of mileage Tolls = actual cost of tolls Parking = actual parking cost Meals & incidentals = N/A (amount per the US General Services Administration website for conference location); now, therefore be it
RESOLVED,	that the Board approves <b>Ms. Shpetner's</b> attendance at the aforementioned conference as well as the related travel expenses.

18. that the Board approve the following resolution format regarding employee travel:

WHEREAS,	The Board of Education believes that selective travel and conference participation results in increased growth, keeps the administration, staff, and the Board informed about modern practices and trends, contributes to professional development and maintains and enhances the District's standing; and
WHEREAS,	<b>Douglas Barrett</b> , School Business Administrator, will be attending the <i>"New Jersey School Boards Association 2016 Annual Workshop"</i> , from 10/25/2016 through 10/27/2016, at the Atlantic City Convention Center, Atlantic City, New Jersey; and
WHEREAS,	the attendance at stated function is provided by the NJSBA in recognition of school board members' need to meet their new responsibilities; and
WHEREAS,	the attendance at the function will promote delivery of instruction or will further enhance the efficient operation of the school district, is fiscally prudent, directly relates to and within the scope of this Board member's current responsibilities, and is directly related to the Board member's professional development; and
WHEREAS,	<p>the anticipated travel and related expenses particular to attendance at this function are as follows:</p> <p>Conference registration = \$275 (not to exceed \$1,400 as a group)                      Hotel = \$99 (per night; this represents the current allowable amount per the U.S. General Services Administration)                      Actual miles driven at the prevailing State Mileage rate (currently \$.31 per mile) = actual cost of mileage                      Tolls = actual cost of tolls                      Parking = actual parking costs                      Meals &amp; incidentals = To Be Determined (amount is calculated at the current U.S. General Services Administration allowable rate); now, therefore be it</p>
RESOLVED,	that the Board approves <b>Mr. Barrett's</b> attendance at the aforementioned conference as well as the related travel expenses.

19. that the Board approve the following resolution format regarding employee travel:

WHEREAS,	The Board of Education believes that selective travel and conference participation results in increased growth, keeps the administration, staff, and the Board informed about modern practices and trends, contributes to professional development and maintains and enhances the District's standing; and
WHEREAS,	<b>Danielle Da Giau</b> , Superintendent, will be attending the <i>"New Jersey School Boards Association 2016 Annual Workshop"</i> , from 10/25/2016 through 10/27/2016, at the Atlantic City Convention Center, Atlantic City, New Jersey; and
WHEREAS,	the attendance at stated function is provided by the NJSBA in recognition of school board members' need to meet their new responsibilities; and
WHEREAS,	the attendance at the function will promote delivery of instruction or will further enhance the efficient operation of the school district, is fiscally prudent, directly relates to and within the scope of this Board member's current responsibilities, and is directly related to the Board member's professional development; and
WHEREAS,	<p>the anticipated travel and related expenses particular to attendance at this function are as follows:</p> <p>Conference registration = \$275 (not to exceed \$1,400 as a group)                      Hotel = \$99 (per night; this represents the current allowable amount per the U.S. General Services Administration)                      Actual miles driven at the prevailing State Mileage rate (currently \$.31 per mile) = actual cost of mileage                      Tolls = actual cost of tolls                      Parking = actual parking costs                      Meals &amp; incidentals = To Be Determined (amount is calculated at the current U.S. General Services Administration allowable rate); now, therefore be it</p>
RESOLVED,	that the Board approves <b>Ms. Da Giau's</b> attendance at the aforementioned conference as well as the related travel expenses.

20. that the Board approve the following resolution regarding employee travel:

WHEREAS,	The Board of Education believes that selective travel and conference participation results in increased growth, keeps the administration, staff, and the Board informed about modern practices and trends, contributes to professional development and maintains and enhances the District's standing; and
WHEREAS,	<b>Melissa Del Rosso</b> , Board Member, will be attending the <i>"New Jersey School Boards Association 2016 Annual Workshop"</i> , from 10/25/2016 through 10/27/2016, at the Atlantic City Convention Center, Atlantic City, New Jersey; and
WHEREAS,	the attendance at stated function is provided by the NJSBA in recognition of school board members' need to meet their new responsibilities; and
WHEREAS,	the attendance at the function will promote delivery of instruction or will further enhance the efficient operation of the school district, is fiscally prudent, directly relates to and within the scope of this Board member's current responsibilities, and is directly related to the Board member's professional development; and
WHEREAS,	<p>the anticipated travel and related expenses particular to attendance at this function are as follows:</p> <p>Conference registration = \$275 (not to exceed \$1,400 as a group)                      Hotel = \$99 (per night; this represents the current allowable amount per the U.S. General Services Administration)                      Actual miles driven at the prevailing State Mileage rate (currently \$.31 per mile) = actual cost of mileage                      Tolls = actual cost of tolls                      Parking = actual parking costs                      Meals &amp; incidentals = To Be Determined (amount is calculated at the current U.S. General Services Administration allowable rate); now, therefore be it</p>
RESOLVED,	that the Board approves <b>Ms. Del Rosso's</b> attendance at the aforementioned conference as well as the related travel expenses.

21. that the Board approve the following resolution regarding employee travel:

WHEREAS,	The Board of Education believes that selective travel and conference participation results in increased growth, keeps the administration, staff, and the Board informed about modern practices and trends, contributes to professional development and maintains and enhances the District's standing; and
WHEREAS,	<b>Nicole Gray</b> , Board Member, will be attending the <i>"New Jersey School Boards Association 2016 Annual Workshop"</i> , from 10/25/2016 through 10/27/2016, at the Atlantic City Convention Center, Atlantic City, New Jersey; and
WHEREAS,	the attendance at stated function is provided by the NJSBA in recognition of school board members' need to meet their new responsibilities; and
WHEREAS,	the attendance at the function will promote delivery of instruction or will further enhance the efficient operation of the school district, is fiscally prudent, directly relates to and within the scope of this Board member's current responsibilities, and is directly related to the Board member's professional development; and
WHEREAS,	<p>the anticipated travel and related expenses particular to attendance at this function are as follows:</p> <p>Conference registration = \$275 (not to exceed \$1,400 as a group)                      Hotel = \$99 (per night; this represents the current allowable amount per the U.S. General Services Administration)                      Actual miles driven at the prevailing State Mileage rate (currently \$.31 per mile) = actual cost of mileage                      Tolls = actual cost of tolls                      Parking = actual parking costs                      Meals &amp; incidentals = To Be Determined (amount is calculated at the current U.S. General Services Administration allowable rate); now, therefore be it</p>
RESOLVED,	that the Board approves <b>Ms. Gray's</b> attendance at the aforementioned conference as well as the related travel expenses.



22. that the Board approve the following resolution regarding employee travel:

WHEREAS,	The Board of Education believes that selective travel and conference participation results in increased growth, keeps the administration, staff, and the Board informed about modern practices and trends, contributes to professional development and maintains and enhances the District's standing; and
WHEREAS,	<b>Maryellen LaFronz</b> , Board Member, will be attending the <i>"New Jersey School Boards Association 2016 Annual Workshop"</i> , from 10/25/2016 through 10/27/2016, at the Atlantic City Convention Center, Atlantic City, New Jersey; and
WHEREAS,	the attendance at stated function is provided by the NJSBA in recognition of school board members' need to meet their new responsibilities; and
WHEREAS,	the attendance at the function will promote delivery of instruction or will further enhance the efficient operation of the school district, is fiscally prudent, directly relates to and within the scope of this Board member's current responsibilities, and is directly related to the Board member's professional development; and
WHEREAS,	<p>the anticipated travel and related expenses particular to attendance at this function are as follows:</p> <p>Conference registration = \$275 (not to exceed \$1,400 as a group)                      Hotel = \$99 (per night; this represents the current allowable amount per the U.S. General Services Administration)                      Actual miles driven at the prevailing State Mileage rate (currently \$.31 per mile) = actual cost of mileage                      Tolls = actual cost of tolls                      Parking = actual parking costs                      Meals &amp; incidentals = To Be Determined (amount is calculated at the current U.S. General Services Administration allowable rate); now, therefore be it</p>
RESOLVED,	that the Board approves <b>Ms. LaFronz's</b> attendance at the aforementioned conference as well as the related travel expenses.

23. that the Board approve the following resolution regarding employee travel:

WHEREAS,	The Board of Education believes that selective travel and conference participation results in increased growth, keeps the administration, staff, and the Board informed about modern practices and trends, contributes to professional development and maintains and enhances the District's standing; and
WHEREAS,	<b>Kurt Linder</b> , Board Member, will be attending the <i>"New Jersey School Boards Association 2016 Annual Workshop"</i> , from 10/25/2016 through 10/27/2016, at the Atlantic City Convention Center, Atlantic City, New Jersey; and
WHEREAS,	the attendance at stated function is provided by the NJSBA in recognition of school board members' need to meet their new responsibilities; and
WHEREAS,	the attendance at the function will promote delivery of instruction or will further enhance the efficient operation of the school district, is fiscally prudent, directly relates to and within the scope of this Board member's current responsibilities, and is directly related to the Board member's professional development; and
WHEREAS,	<p>the anticipated travel and related expenses particular to attendance at this function are as follows:</p> <p>Conference registration = \$275 (not to exceed \$1,400 as a group)                      Hotel = \$99 (per night; this represents the current allowable amount per the U.S. General Services Administration)                      Actual miles driven at the prevailing State Mileage rate (currently \$.31 per mile) = actual cost of mileage                      Tolls = actual cost of tolls                      Parking = actual parking costs                      Meals &amp; incidentals = To Be Determined (amount is calculated at the current U.S. General Services Administration allowable rate); now, therefore be it</p>
RESOLVED,	that the Board approves <b>Mr. Linder's</b> attendance at the aforementioned conference as well as the related travel expenses.

24. that the Board approve the following resolution regarding employee travel:

WHEREAS,	The Board of Education believes that selective travel and conference participation results in increased growth, keeps the administration, staff, and the Board informed about modern practices and trends, contributes to professional development and maintains and enhances the District's standing; and
WHEREAS,	<b>Dr. Laura Sullivan</b> , Supervisor of Instruction for Curriculum and Educational Technology, will be attending the workshop " <i>I Have PARC Math Data... What Can I do Now?</i> " on November 4, 2016, at Ramapo College of NJ, Mahwah, New Jersey; and
WHEREAS,	for District employees, the attendance at this conference has either been previously approved in writing by the Superintendent and/or is provided for in the employee's current employment agreement, as work related and within the scope of his/her work responsibilities; and
WHEREAS,	the attendance at the function will promote delivery of instruction or will further enhance the efficient operation of the school district, is fiscally prudent, directly relates to and within the scope of this employee's and/or board member's current responsibilities, and is directly related to their professional development; and
WHEREAS,	<p>the anticipated travel and related expenses particular to attendance at this function are as follows:</p> <p>Conference registration = \$149.00                      Hotel = N/A                      Actual miles driven at the prevailing State Mileage rate (currently \$.31 per mile) = actual cost of mileage                      Tolls = actual cost of tolls                      Parking = actual parking cost                      Meals &amp; incidentals = N/A (amount per the US General Services Administration website for conference location); now, therefore be it</p>
RESOLVED,	that the Board approves <b>Dr. Sullivan's</b> attendance at the aforementioned conference as well as the related travel expenses.

25. that the Board approve the following resolution regarding employee travel:

WHEREAS,	The Board of Education believes that selective travel and conference participation results in increased growth, keeps the administration, staff, and the Board informed about modern practices and trends, contributes to professional development and maintains and enhances the District's standing; and
WHEREAS,	<b>Lisa Straubinger</b> , will be attending the New Jersey Association of School Librarians 2016 Fall Conference <i>"Create Imagine Discover"</i> from 11/17/2016 through 11/19/2016, at the Ocean Place Resort and Spa, Long Branch, New Jersey; and
WHEREAS,	for District employees, the attendance at this conference has either been previously approved in writing by the Superintendent and/or is provided for in the employee's current employment agreement, as work related and within the scope of his/her work responsibilities; and
WHEREAS,	the attendance at the function will promote delivery of instruction or will further enhance the efficient operation of the school district, is fiscally prudent, directly relates to and within the scope of this employee's and/or board member's current responsibilities, and is directly related to their professional development; and
WHEREAS,	<p>the anticipated travel and related expenses particular to attendance at this function are as follows:</p> <p>Conference registration = \$150.00 (Member Rate)                      Hotel = \$347.76 (Conference site rate)                      Actual miles driven at the prevailing State Mileage rate (currently \$.31 per mile) = \$51.27                      Tolls = actual cost of tolls                      Parking = actual parking cost                      Meals &amp; incidentals = \$132.50 (amount per the US General Services Administration website for conference location); now, therefore be it</p>
RESOLVED,	that the Board approves <b>Ms. Straubinger's</b> attendance at the aforementioned workshop as well as the related travel expenses.

26. that the Board approve the following Board Goals for the 2016-2017 school year:

1. To support the Superintendent and the Principals enactment of the District's Blueprint and to support the threading of the District's values, purpose, and vision into communication with faculty and staff, parents/guardians, students, and community members.
2. To pursue funding opportunities for facilities' needs/improvements, as identified within the District's Blueprint to develop enhanced learning environments.

27. that the Board approve the following District Goals for the 2016-2017 school year:

1. To develop and implement a plan for District-issued student technology devices in the upper middle school grades.
2. To support the implementation of a differentiated evaluation model – Self-Directed Growth Plan (SDGP) – with the involvement of the District Evaluation Advisory Committee (DEAC).
3. To continue to work collaboratively, as a think-tank, with faculty and staff, students, and community stakeholders to *imagine the possibilities* for District growth, in alignment with our District's Blueprint.
4. To augment communication between and among the various District and community stakeholders.

28. that the Board approve Sevana Bohchalian and Fredericka Shpetner as the School District Liaisons to the NJ Division of Child Protection and Permanency and other associated child welfare authorities (e.g. Bergen County Division of Family Guidance, Children's Aid and Family Services, etc.), pursuant to N.J.A.C. 6A:16-11.1.

**II. HUMAN RESOURCES**  
**Mr. John Shahdanian**

**SEPTEMBER 12, 2016**

Any Board member who takes exception to any of the following listed actions under the category of Human Resources may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the following Human Resource actions of the Board, as recommended by the Superintendent, number 15 through 33 be approved.

Roll Call:

15. that the Board accept, with regret, the letter of resignation dated August 22, 2016, from Tracy Kennedy, Aide, effective August 22, 2016.
16. that the Board accept, with regret, the letter of resignation dated September 1, 2016, from Hugo Quevedo, Part-Time Computer Technology Assistant, effective October 1, 2016.
17. that the Board approve the following instructional personnel be employed for the 2016-2017 school year, pending proof of fingerprints and criminal background history:

<b>Name</b>	<b>Assignment</b>	<b>FTE</b>	<b>School</b>	<b>Level/Step</b>	<b>Eligible for Health Benefits</b>
Gordon, Patricia	Special Education (Tenure Track)	.8	TBD	MA+30/Step 8	Yes

18. that the Board approve the appointment of the following leave replacement teacher for the 2016-2017 school year, pending proof of fingerprints and criminal background history::

<b>Name</b>	<b>School/Assignment</b>	<b>Rate</b>
Falkoff, Jennifer	CDW – Special Ed Teacher (Leave Replacement for Florence Vitale)	\$231.87 per diem (1/200 <sup>th</sup> of \$46,373) No Health Benefits

19. that the Board approve the appointment of the following aide (no health benefits) for the 2016-2017 school year, pending proof of fingerprints and criminal background history:

<b>Name of Aide</b>	<b>Type</b>	<b>School</b>	<b>Time</b>	<b>Hourly Rate</b>
Brossard, Amy	In-District	CDW	5.75 hours/day plus a 45 minute unpaid lunch	\$15.00

20. that the Board approve the appointment of the following aide (no health benefits) for the 2016-2017 school year, pending proof of fingerprints and criminal background history:

<b>Name of Aide</b>	<b>Type</b>	<b>School</b>	<b>Time</b>	<b>Hourly Rate</b>
Dorney, Heather	In-District	TBD	5.75 hours/day plus a 45 minute unpaid lunch	\$15.00

**II. HUMAN RESOURCES****(Cont'd)****SEPTEMBER 12, 2016**

21. that the Board approve the appointment of the following aide (no health benefits) for the 2016-2017 school year, pending proof of fingerprints and criminal background history:

<b>Name of Aide</b>	<b>Type</b>	<b>School</b>	<b>Time</b>	<b>Hourly Rate</b>
Drake, Kristie	In-District	TBD	5.75 hours/day plus a 45 minute unpaid lunch	\$15.00

22. that the Board approve the appointment of the following aide (no health benefits) for the 2016-2017 school year:

<b>Name of Aide</b>	<b>Type</b>	<b>School</b>	<b>Time</b>	<b>Hourly Rate</b>
Gambutu, Patrick	In-District	TBD	5.75 hours/day plus a 45 minute unpaid lunch	\$15.00

23. that the Board approve the appointment of the following aide (no health benefits) for the 2016-2017 school year, pending proof of fingerprints and criminal background history:

<b>Name of Aide</b>	<b>Type</b>	<b>School</b>	<b>Time</b>	<b>Hourly Rate</b>
Gobin, Stefanie	In-District	CDW	5.75 hours/day plus a 45 minute unpaid lunch	\$15.00

24. that the Board approve the appointment of the following aide (no health benefits) for the 2016-2017 school year, pending proof of fingerprints and criminal background history:

<b>Name of Aide</b>	<b>Type</b>	<b>School</b>	<b>Time</b>	<b>Hourly Rate</b>
Sanchez, Catalina	In-District	TBD	5.75 hours/day plus a 45 minute unpaid lunch	\$15.00

25. that the Board approve the following course approval:

<b>Teacher</b>	<b>Course</b>	<b>Credits</b>	<b>Type</b>	<b>School</b>	<b>Dates</b>
Allen, Denise	Read Out! Building Students' Literacy and Love of Reading Through Read Alouds EDCI-629-123	3	On-Line	Andrews University	September 1, 2016 – March 1, 2017

26. that the Board approve the following course approval:

<b>Teacher</b>	<b>Course</b>	<b>Credits</b>	<b>Type</b>	<b>School</b>	<b>Dates</b>
Allen, Denise	Crafting Engaging Elementary Science Instruction With Stories EDCI-629-155	3	On-Line	Andrews University	September 1, 2016 – March 1, 2017

**II. HUMAN RESOURCES**

**(Cont'd)**

**SEPTEMBER 12, 2016**

27. that the Board approve the appointment of the following personnel to the School Improvement Panel (SciP) at the T. Baldwin Demarest Elementary School for the 2016-2017 school year:

Ms. Angela Connelly, Principal  
Ms. Angela Maida, Teacher  
Ms. Lisa Straubinger, Teacher

28. that the Board approve the appointment of the following personnel to the School Improvement Panel (SciP) at the Charles DeWolf Middle School for the 2016-2017 school year:

Mr. Justin O'Neill, Principal  
Ms. Kerry Beckmann, Teacher  
Ms. Annette DeSciora, Teacher  
Mr. Daniel Johnson, Teacher  
Dr. Laura Sullivan, Supervisor of Instruction for Curriculum & Educational Technology

29. that the Board approve the appointment of the following personnel to the School Safety Team (SST) at the T. Baldwin Demarest Elementary School for the 2016-2017 school year:

Ms. Angela Connelly, Principal  
Ms. Jenni Richardson, Guidance Counselor  
Ms. Sevana Bohchalian, Child Study Team  
Ms. Doris Clark, Teacher Representative  
Parent Representative(s) – To Be Determined

30. that the Board approve the appointment of the following personnel to the School Safety Team (SST) at the Charles DeWolf Middle School for the 2016-2017 school year:

Mr. Justin O'Neill, Principal  
Ms. Jenni Richardson, Guidance Counselor  
Ms. Kerry Beckmann, Teacher Representative  
Mr. Aaron Gulko, Teacher Representative  
Mr. Matthew Westervelt, Teacher Representative  
Parent Representative(s) – To Be Determined

31. that the Board approve Linda Fusco as the District Anti-Bullying Coordinator for the 2016-2017 school year.

32. that the Board approve the following 2016-2017 salary guide adjustments as of September 1, 2016, for the following:

<b>Name</b>	<b>School/Position</b>	<b>From Level/Step</b>	<b>To Level/Step</b>
Gambutu, Nancy	TBD/Grade 3	BA+15/Step 14	MA/Step 15
Lauriello, Jennifer	CDW/Grade 5 Math	MA/Step 7	MA+15/Step 8
Lauriello, Sabatino	CDW/Phys Ed/Health	MA/Step 11	MA+15/Step 12
Walker Huff, Mary	TBD/Grade 3	BA+15/Step 6	MA/Step 7

33. that the Board approve the revised list of outside evaluators, expert witness evaluators and educational instruction services used by the Child Study Team as resources for the 2015-2016 school year. **(attached)**



**III. STUDENT DEVELOPMENT**  
**Mr. John Shahdanian**

**SEPTEMBER 12, 2016**

Any Board member who takes exception to any of the following listed actions under the category of Student Development may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the following Student Development actions of the Board, as recommended by the Superintendent, number 4 through 6 be approved.

Roll Call:

4. that the Board approve the Fall and Winter athletic schedules for the 2016-2017 School Year as follows:

**Soccer (Co-Ed)**

**Girls Volleyball**

9/20/2016	Home vs. Closter		9/20/2016	Home vs. Closter
9/22/2016	At Demarest		9/22/2016	At Demarest
9/26/2016	At Haworth		9/26/2016	At Haworth
10/5/2016	At Harrington Park		10/5/2016	At Harrington Park
10/6/2016	Home vs. Norwood		10/6/2016	Home vs. Norwood
10/11/2016	Home vs. Demarest		10/11/2016	Home vs. Demarest
10/13/2016	Home vs. Northvale		10/13/2016	Home vs. Northvale
10/17/2016	Home vs. Haworth		10/17/2016	Home vs. Haworth
10/19/2016	At Northvale		10/19/2016	At Northvale
10/20/2016	At Closter		10/20/2016	At Closter
10/24/2016	Home vs. Harrington Park		10/24/2016	Home vs. Harrington Park
10/25/2016	At Norwood		10/25/2016	At Norwood

**Boys Basketball**

**Girls Basketball**

12/5/2016	At Norwood		12/5/2016	Home vs. Norwood
12/12/2016	Home vs. Demarest		12/12/2016	At Demarest
12/14/2016	At Haworth		12/14/2016	Home vs. Haworth
12/15/2016	At Northvale		12/15/2016	Home vs. Northvale
12/19/2016	Home vs. Closter		12/19/2016	At Closter
12/21/2016	At Harrington Park		12/21/2016	Home vs. Harrington Park
1/5/2017	Home vs. Norwood		1/5/2017	At Norwood
1/11/2017	At Demarest		1/11/2017	Home vs. Demarest
1/12/2017	Home vs. Haworth		1/12/2017	At Haworth
1/18/2017	Home vs. Northvale		1/18/2017	At Northvale
1/19/2017	At Closter		1/19/2017	Home vs. Closter
1/24/2017	Home vs. Harrington Park		1/24/2017	At Harrington Park

**Note:** The schedules for the Playoff games and for the Championship games are to be determined.

5. that the Board approve the following field trips for T. Baldwin Demarest Elementary School for the 2016-2017 school year:

<b>TRIPS TO:</b>	<b>GRADE(S):</b>
American Museum of Natural History - NYC	K-4
Bergen County Wildlife Center - Wyckoff, NJ	K-4
Bronx Zoo - Bronx, NY	K-4
Buehler Challenger and Science Center - Paramus, NJ	K-4
Children's Museum of the Arts - various locations in NJ	K-4
Darlington County Park - Ramsey, NJ	K-4
Ellis Island & Statue of Liberty - Jersey City, NJ/NYC	3 & 4
Farmstead Estate - Ringwood, NJ	K
Franklin Mineral Museum and Mine - Franklin, NJ	3 & 4
Green Meadows Farm - Roseland, NJ	K-2
Guggenheim Museum Soho - NYC	K-4
Hackensack Meadowlands Dev. - Hackensack, NJ	K-4
Hudson River Museum - Yonkers, NY	K-4
IMAX Theatre - West Nyack, NY	3 & 4
John Harms Theater - Englewood, NJ	K-4
Liberty Science Center - Jersey City, NJ	K-4
Lincoln Center - NYC	K-4
Maritime Center - Norwalk, CT	3 & 4
Marymount College Museum - Tarrytown, NY	3 & 4
Meadowlands Environment Center - Lyndhurst, NJ	4
Metropolitan Museum of Art - NYC	K-4
Montclair Art Museum - Montclair, NJ	K-4
Morristown Museum - Morristown, NJ	3 & 4
Museum of the American Indian - NYC	K-4
Newark Museum - Newark, NJ	K-4
New Jersey Old Barracks Museum - Trenton, NJ	4
New Jersey Performing Arts Center - Newark, NJ	K-4
New Jersey State House (Capital Building) - Trenton, NJ	4
New Jersey State Museum - Trenton, NJ	K-4
New York Aquarium - NYC	K-4
New York Botanical Gardens - Bronx, NY	K-4
Old Tappan Public Library - Old Tappan, NJ	K
Paramus Children's Museum - Paramus, NJ	K
Sleepy Hollow - Tarrytown, NY	2-4
Sterling Hill Mining Museum - Ogdensburg, NJ	K-4
Theatreworks (Montclair State University) - Montclair, NJ	K-2
Turtleback Zoo - South Orange, NJ	K
Van Cortlandt Manor - Tarrytown, NY	2
Van Saun Park - Paramus, NJ	K
Weis Ecology Center - Ringwood, NJ	K
Wyckoff Wildlife Center - Wyckoff, NJ	K-4
<b>IN-SCHOOL TRIPS:</b>	<b>GRADE(S):</b>
Jenkinson's Aquarium	K-4
Tenafly Nature Center	K-4
Planetarium Dome Theatre	K-4

III. STUDENT DEVELOPMENT

(Cont'd)

SEPTEMBER 12, 2016

6. that the Board approve the following field trips for Charles DeWolf Middle School for the 2016-2017 school year:

<b>TRIPS TO:</b>	<b>GRADE(S):</b>
Adventure Aquarium - Camden, NJ	8
American Labor Museum (Botto House National Landmark) - Haledon, NJ	8
American Museum of Natural History - NYC	5-8
Battle of the Books - Oakland, NJ	5-8
Bergen Brain Busters - meets at various locations	LEAP
Bergen County Courthouse - Hackensack, NJ	5-8
Bergen Teen Arts Festival - NJ	7-8
Buehler Challenger and Science Center - Paramus, NJ	5
Ellis Island & Statue of Liberty - Jersey City, NJ/NYC	6-8
Financial Center - NYC	8
Franklin Institute - Philadelphia, PA	5-8
Franklin Mineral Museum and Mine - Franklin, NJ	6
Fresh Air Fund/Sharpe Reservation - Fishkill, NY	7
Great Adventure - Jackson, NJ	8
IMAX Theater - West Nyack, NY	5 & 6
Invengineering - Norwood, NJ	5 & 6 LEAP
Lambert Castle, Museum and Library - Patterson, NJ	8
Liberty Science Center - Jersey City, NJ	6-8
Math Midway - NYC	5-8
Meadowlands Environmental Center - Lyndhurst, NJ	6 LEAP
Medieval Times - Lyndhurst, NJ	6
Metropolitan Museum of Art - NYC	5-8
Museum of Jewish Heritage - A Living Memorial to the Holocaust - NYC	8
National Museum of American Indians - NYC	8
New York Botanical Gardens - Bronx, NY	5-8
Newark Museum - Newark, NJ	5-8
NBC Studios at Rockefeller Center - NYC	7-8
Northern Valley High School - Old Tappan, NJ	5-8
Old Tappan Public Library - Old Tappan, NJ	5-8
Sahara Sam's Oasis Indoor Water Park - West Berlin, NJ	8
Segovia Spanish Restaurant - Moonachie, NJ	8
Shakespeare Theatre at Drew University - Madison, NJ	8
State Theatre - New Brunswick, NJ	8
Stokes Farm - Old Tappan, NJ	8
Theatreworks (Montclair State University) - Montclair, NJ	5-8
Theatrical Productions – <i>per board approval upon request</i>	5-8
The Lower East Side Tenement Museum - NYC	6
Trills and Thrills Festival – at a School near Jackson, NJ	8
United Water - Haworth, NJ	6
VIA Convocation - meets at various locations	LEAP
Waterloo Village - Stanhope, NJ	5
West Point Museum - Highland Falls, NY	5-8
World Games at Dwight Englewood School - Englewood, NJ	5 & 6 LEAP

**IV. PHYSICAL RESOURCES**  
**Ms. Nicole Gray**

**SEPTEMBER 12, 2016**

Any Board member who takes exception to any of the following listed actions under the category of Physical Resources may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the following Physical Resources actions of the Board, as recommended by the Superintendent, number 13 through 15 be approved.

Roll Call:

13. that the Board approve the facilities request from the Old Tappan Boy Scout Troop 132 to use the All-Purpose Room at the T. Baldwin Demarest Elementary School for meetings, on designated evenings, 9/8/2016 through 6/15/2017, from 7:00 p.m. to 9:00 p.m.
14. that the Board approve the facilities request from the Old Tappan Municipal Alliance to hold a Halloween event at the Charles DeWolf Middle School on Sunday, October 30, 2016, from 5:00 p.m. to 10:00 p.m.
15. that the Board approve the facilities request from the Old Tappan Police Department to use the All-Purpose Room at the T. Baldwin Demarest Elementary School for a Junior Police Academy, on Wednesday evenings, 3/1/2017 through 4/19/2017, from 6:00 p.m. to 8:00 p.m.

**V. FINANCE & BUDGET**  
**Mr. Kurt Linder**

**SEPTEMBER 12, 2016**

Any Board member who takes exception to any of the following listed actions under the Category of Finance & Budget may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the following Finance & Budget actions of the Board, as recommended by the Superintendent, number 41 through 53 be approved.

Roll Call:

41. that the Board approve payment of the following vendor bill list (as detailed in the list attached to the agenda of this meeting), including adjustments to previously approved bill payments. The School Business Administrator/ Board Secretary is authorized to release the warrants for payments of **Accounts Payable pertaining to the 2015-2016 school year** in the amount of **\$50,988.48. (attached)**
42. that the Board approve payment of the following vendor bill list (as detailed in the list attached to the agenda of this meeting), including adjustments to previously approved bill payments. The School Business Administrator/ Board Secretary is authorized to release the warrants for payments of **September, 2016** bills in the amount of **\$471,381.65** for the current expense. **(attached)**
43. that the Board approve the **revised June, 2016** Transfers. **(attached)**
44. that the Board approve the **revised June, 2016** Custodian of School Monies Report and Board Secretary's Report. **(attached)**
45. that the Board approve the following resolution:

Resolved, that the Old Tappan Board of Education pursuant to N.J.A.C. 6A:23-2.11 certified for the month of **June, 2016** (after review of the Board Secretary's and Treasurer's monthly financial reports) to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11, and that we believe as of this date sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

46. that the Board approve the following resolution:

Pursuant to N.J.A.C. 6:20-2.13(d), the Board Secretary certifies for the month of **June, 2016** no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education in the 2015-2016 School District Budget pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1. **(see Revised June Account Totals Report)**

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Douglas Barrett  
Board Secretary

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Date

47. that the Board approve the following resolution regarding the Old Tappan Board of Education's Banking:

<p>BE IT RESOLVED,</p>	<p>that the Old Tappan Board of Education ("the Board") rescind the designation of Capital One Bank as the bank for deposits and withdrawals for the Warrant Account, Payroll Account, Payroll Agency Account, Unemployment Account, Capital Reserve Account, Student Activities Account, and Athletic Account, for the period February 1, 2017 through June 30, 2017.</p>
<p>BE IT FURTHER RESOLVED,</p>	<p>that the Board designates Oritani Bank as the bank for deposits and withdrawals for the Operating Account, Payroll Account, Payroll Agency Account, Unemployment Account, Capital Reserve Account, Emergency Reserve Account, Milk Account, Field Trip Account, Charles DeWolf Student Activities Account, T. Baldwin Demarest Student Activities Account and Athletic Account, on or about September 13, 2016 through June 30, 2017.</p>
<p>BE IT FURTHER RESOLVED,</p>	<p>that the Board approves the applicable designated signatures on the aforementioned accounts, as recommended by the Superintendent.</p>

**Note:** The Board will transition from Capital One Bank to Oritani Bank during the period between September 13, 2016 and February 1, 2017.

- 48. that the Board approve the contract with Bergen County Special Services for Auditory Verbal Technique Services for student #444. The contract amount for the 2016-2017 school year shall not exceed \$5,775 and billing will only be for services provided.
- 49. that the Board approve the contract with Bergen County Special Services for Teacher of the Deaf Services for student #444. The contract amount for the 2016-2017 school year shall not exceed \$13,200 and billing will only be for services provided.
- 50. that the Board accept with gratitude the donation of \$850 from the Old Tappan Public Library (Music Madness Program), to be donated to Mr. Rosolanko's music program at the Charles DeWolf Middle School to Revenue Account #20-1920-000 (Donation from Private Sources) and Expenditure Account #20-000-100-610-00-03 (Private Contributions/ CDW/Misc.). **(attached)**
- 51. that the Board accept the quotation from Cream-O-Land Dairy, Florence, NJ, to provide 1% Low-fat milk at \$.34 over the Class I price and Fat-free milk at \$.35 over the Class I price and enter into a milk contract for the 2016-2017 school year from September 1, 2016 through June 30, 2017, subject to receipt of insurance documentation and certification pursuant to N.J.S.A. 18A:18A-6. Class I price changes monthly.
- 52. that the Board approve the rate of \$.40 per half pint of 1% and fat free milk for the 2016-2017 school year.

53. that the Board authorize Douglas Barrett, School Business Administrator/Board Secretary, to approve payment for the following bills:

Direct Energy  
Horizon Blue Cross and Blue Shield  
Rockland Electric  
X-Tel Communications

**EXPLANTION:** As the next scheduled Board Meeting is September 26, 2016, there are certain bills that must be paid to avoid penalty or disruption of essential services.

## RESOLUTION

WHEREAS, Chapter 231 of the Public Laws of 1975 known as the "Open Public Meetings Act" and also known as the "Sunshine Law" permits the holding of a private meeting to which the public is not invited for the purpose of permitting the discussion of various exempted matters after the adoption of a Resolution setting forth the general nature of the subject matter to be discussed, and as precisely as possible, the time when the circumstances under which the discussion conducted in the closed session can be disclosed to the public.

NOW, THEREFORE, BE IT RESOLVED that the Old Tappan Board of Education convene at the time and place hereinafter set forth for a private executive session to which the public is not invited to discuss the following general subject matters:

1. Matters which are confidential by federal law, state statute or rule of court.
2. Matters in which the release of information would impair a right to receive United States Government funds.
3. Matters which would constitute an unwarranted invasion of individual privacy.
4. Matters involving any collective bargaining agreement, the terms and conditions proposed for inclusion and the negotiation of same.
5. Matters involving the purchase, lease or acquisition of property with public funds, the setting of banking rates or investment of public funds where the public's interest could be adversely affected.
6. Matters involving tactics and techniques used for protecting the safety and property of the public, as well as investigations of violations or possible violations of the law.
7. Any pending or anticipated litigation or contract negotiations, other than collective negotiations, in which the public body is or may become a party.
8. Matters falling within the attorney/client privilege.
9. Matters relating to personnel involving employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body.
10. Matters involving the quasi-judicial deliberations of a public body that may result in the imposition of a specific civil penalty or the suspension or loss of a license or permit as a result of an act or omission for which the party bears responsibility.

NOW THEREFORE, BE IT FURTHER RESOLVED that the Old Tappan Board of Education will disclose to the public the minutes of this session when the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the private executive session aforementioned takes place in the Conference Room at the Charles DeWolf Middle School forthwith.

Motion to move into Executive Session at \_\_\_\_\_ p.m.

Moved by \_\_\_\_\_ 2nd by \_\_\_\_\_

Meeting Adjourned \_\_\_\_\_